

Waddington Parish Council

Clerk: Becky Moon

clerk@waddingtonparishcouncil.org.uk

Local Government Act 1972 Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 9th October 2023 at 7:30pm in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church)

R. Moon (Clerk & RFO)

Agenda

Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.

1.	Introduction	Attachments
	Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.	
2.	Attendance and Apologies for absence	
	To note attendance and to receive and approve apologies for absence.	
3.	Declarations of interest	
	To receive declarations of pecuniary or personal interests in matters identified in the agenda.	
4.	Public Participation (max 5 mins per person)	
	To adjourn and hear from members of the public wishing to speak at the meeting Public participation from people present at the meeting.	
5.	Minutes of previous Meeting	
	To resolve to confirm the accuracy of the Minutes of Waddington Parish Council meeting held on Monday 11 TH September 2023 - to be signed off by the Chair.	
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	

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7. Planning Applications													
<p>Planning Application No: 3/2023/0700 Grid Ref: 372708 443859 Proposal: Planning Permission to remove existing conservatory and construct garden room to side. Location: Beechthorpe Belle Vue Lane Waddington BB7 3HY</p>	<p>Planning apps circulated to Cllrs between meetings.</p>												
8. Haweswater Aqueduct Resilience Programme (HARP)													
<p>To receive and note any updates.</p> <p style="padding-left: 40px;">1. To discuss dates and relevant arrangements for a community meeting in November 2023.</p>													
9. Receive updates from Committees & Working Parties													
<p>Staff Working Party – update by Cllr Rattigan</p> <p>Finance Committee – update by Cllr Rattigan</p> <p>Playing Field & Play Ground Working Party – Cllr Harrison / Cllr Coar</p>													
10. Financial Reporting													
<p>By the Responsible Financial Officer:</p> <p style="padding-left: 40px;">To approve:</p> <p>1. Bank balance as at 31 August 2023 £19,000.57</p> <p style="padding-left: 40px;">1. Update of the VAT return and Concurrent Grant</p> <p style="padding-left: 40px;">2. Expenditure to be approved May/June 2023</p> <table style="margin-left: 80px; border: none;"> <tr> <td>Easy Websites</td> <td>Direct Debit</td> <td>£27.60 incl VAT</td> </tr> <tr> <td>Intuit</td> <td>Direct Debit</td> <td>£46.80 incl VAT</td> </tr> <tr> <td>Clerk salary for September</td> <td></td> <td>£567.13</td> </tr> <tr> <td>Christopher Walton (Lengthsman) July</td> <td></td> <td>£337.50</td> </tr> </table> <p>3. Receive update and resolve any matters regarding the Lancashire Environmental Fund Grant – Cllr Bolton.</p>	Easy Websites	Direct Debit	£27.60 incl VAT	Intuit	Direct Debit	£46.80 incl VAT	Clerk salary for September		£567.13	Christopher Walton (Lengthsman) July		£337.50	
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11.	Lengthsman winter duties	
	To discuss and confirm jobs and hours of Lengthsman during the winter months	
12.	Remembrance Sunday and Christmas	
	To discuss and confirm arrangements for Remembrance Sunday and village Christmas tree	
13.	CCTV & Crime in area	
	To consider what measure the council can consider with regard to CCTV and the recent increase in criminal activity in the area.	
14.	Coronation Gardens	
	To receive updates <ul style="list-style-type: none"> 1. Discuss and resolve how to use the Coronation grant for in Coronation Gardens 2. Bench enquiry 	
17.	Allotments	
	<ul style="list-style-type: none"> 1. To discuss and resolve letter to be to allotment holders. 	
18.	Waddington Community Orchard Project	
	<ul style="list-style-type: none"> 1. To receive an update of the project from Cllr Bolton. To discuss and resolve further actions required regarding planning permissions. 	
19.	The Pavilion and Playing Fields	
	<ul style="list-style-type: none"> 1. To receive and note a verbal update re the playing fields boundary fence. 2. To discuss and resolve action required following the ROSPA inspection of the playground 3. To discuss and resolve actions to the agreement for grass cutting with Waddington Football Club 	
20.	Annual maintenance work in Parish	

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	<p>To discuss and resolve actions required regarding contracted works.</p> <ol style="list-style-type: none"> 1. Fire and Extinguisher and PAT testing 2. Hedge cutting 	
21. Highways		
	<p>To discuss and receive update regarding lamppost and signage Spring Gardens</p>	
20. Partnership Meetings		
	<p>To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</p> <ol style="list-style-type: none"> 1. Parish Liaison Committee 2. Parish and Town Council Conference 3. Traffic & Road Safety Working Party 	
21. Waddow Hall		
	<ol style="list-style-type: none"> 1. To discuss and update with regard to the sale of Waddow Hall by Girlguiding and application for Asset of Community Value. 	
22. Matters brought forward by Cllrs & Clerk as INFORMATION only		
	<p>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</p>	
23. Next Meeting dates		
	<p>To consider and approve the following dates: 17.1 Agenda items and Reports for the 13th November 2023 meeting to be submitted to the Clerk – by midday Monday 6th November 2023. 17.2 Next meeting to take place Monday 13th November 2023, 7.30pm at St Helen's Church Refectory meeting room.</p>	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at

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